



Expertos en Fabricación Digital
Experts in Digital Fabrication



ENROLLMENT PROCEDURE

To make effective your participation in the course, the student must deposit the total amount of the course fee via bank transfer or cash payment to the bank account shown below; It is mandatory to write in the subject: Student's full name and course code

from SPAIN and EU countries:

Bank: BBVA

Holder: CONTROLMAD ADVANCED DESIGN CENTER,S.L Bank account: ES52-0182-0511-91-0204151813

from non-EU countries:

Bank: BBVA

Holder: CONTROLMAD ADVANCED DESIGN CENTER,S.L.

BIC/SWIFT: BBVAESMM

IBAN: ES52-0182-0511-91-0204151813

Bank address: BBVA, oficina 511, Cardenal Benlloch street, 9, 46021, Valencia (Spain)

IMPORTANT:

__ Bank expenses due to national / international bank transfers are different depending on the country and will be assumed by the student.

__ Paypal payment applies additional charges which are not part of the enrollment fee.

__ To maintain a rigorous registration order and due to bank transfers may take several days to be validated, it is important to confirm the registration by sending an email with scanned copy or pdf of the bank statement to formacion@controlmad.com.

__ Controlmad will confirm your enrollment by email as soon as we receive your email with proof of payment, full name, cell number. If you do not receive this confirmation, please e-mail us again or call +34 915393366

CANCELLATION POLICY

The last day for the return of the total enrollment fee* in case of not attendance to the course, will be 15 days before the course starts

If you withdraw from the course up to 10 days before the start date, Controlmad will be charged 50% of tuition amount

Any requests submitted 9 days or less before the start date will not be processed and Controlmad will be charged the full tuition amount.

For special situations and justifiable causes, you may also submit a reschedule request to Controlmad if another course is available. If not, Controlmad will apply the return and charges policies described above.

Controlmad reserves the right to cancel the course if the number of students does not reach the minimum. Controlmad will notify it by email with a new course schedule and dates or, by request, returning the full tuition amount via bank transfer in a period of time no more than ten working days.

For any doubts do not hesitate in contact us calling to +34 915393366 (business hours 9am - 2pm) or via email to formacion@controlmad.com

By registering in the course, you accept and understand Controlmad policies and terms

Thank you for your cooperation in complying with the Controlmad cancellation policy